



Cumberland Youth Soccer Association

General Meeting
December 5, 2011



Agenda – General Meeting

- Welcome
- Approve Minutes from November meeting
- Review Board responsibilities & 2011 Accomplishments
- New Business
 - Approve amended By-Laws
 - Q & A with Board
 - Elections
- Adjourn

Chris Moran

President



- Responsibilities:
 - Lead CYSA Board meetings & attend Soccer RI & CYAC meetings
 - Provide leadership to CYSA Rec and Comp programs
 - Support all Director positions
 - Answer questions from Parents & Sponsors
 - Assist in creation of operating budget and approval of all expenditures
 - Assist in promotion of CYSA to families in town
 - Liaison to vendors – e.g. field fertilization, NE Revolution, sprinklers
- Accomplishments in 2011:
 - Successful Rec and Comp seasons
 - No registration increases for Rec for 4th year in a row
 - 100% collection of Rec and Comp fees
 - Successful transition to WWIS from the Hab
 - Many articles in Valley Breeze on CYSA team and league accomplishments
 - Additional training opportunities for players (2 Challenger trainers)
 - Purchased 2 additional regulation nets for D'Hill (used by Middle School teams)

Warren Mowry

Vice President - Competitive



- Responsibilities:
 - Responsible for all aspects of Competitive Program, including:
 - Structure and Policies of Competitive Program
 - Programs, Leagues, Locations, Rules, Procedures, Fees.
 - Manage budget and fees of Competitive program.
 - Manage tryout and selection process of all Competitive teams.
 - Work with Directors and Competitive Committee in competitive related matters.
 - Communication with parents, coaches, players. (questions, issues, etc.)
- Accomplishments in 2011:
 - Revs Superliga night 2011 – CYSA was 2nd highest participating organization in the state.
 - 2nd year of Select Program, 2 Select Teams.
 - Continued with Joe Carreiro's U11 Boys team.
 - Added U10 girls select, coached by Dave Williams.
 - Dropped U14 girls team.
 - Dave Williams' U10 Girls Select team won Superliga Sportsmanship award for Fall Outdoor season.
 - Successful tryouts for Winter Spring teams:
 - Limited complaints about placement. Dropped from approximately 20 to less than 10 complaints.
 - British Challengers ran the tryout warm ups and scrimmages.
 - 20 Winter Session Indoor teams, approximately 260 players. (equal to LY)
 - [U8-U12] increased from 14 teams LY to 16 teams TY.

Bill Bagley

Vice President – Recreation / TOPS



- **Responsibilities:**
 - Work with President, Registrar, and Director of Coaching to create teams by registering players and coaches, and assigning them to teams
 - Respond to inquiries from parents & coaches with respect to registration process and commencement of fall season
 - Work with team of Directors to coordinate all aspects of recreational season – i.e. Fields, Sponsors, Training
 - Oversee weekly recreational games, including set up and breakdown of fields and concessions, and addressing issues that arise throughout the day
 - Organize & coordinate Sportsmanship award and Playoff trophies
 - Work with team of Directors to coordinate Appreciation Day
 - Oversee and facilitate Appreciation Day
 - Reach out to local preschools, day care facilities, schools for individuals with special needs and healthcare facilities to raise awareness of TOPS program and explain registration procedures
 - Work with others to develop new ideas to expand scope and quality of CYSA's TOPS program
 - Coordinate TOPS program, including recruiting players and buddies, overseeing trainings, and working with families to ensure that all children are appropriately placed
- **Accomplishments in 2011:**
 - Implemented new policies & procedures for making up games canceled as a result of inclement weather
 - Implemented modified "Appreciation Day" for U16 teams to increase participation
 - Increased volunteerism within CYSA for TOPSoccer
 - Coordinated friendly match between TOPS players and CYSA Select Players for first annual "Red vs. Blue" Game
 - Thanks to Rich Pelletier, our TOPSoccer players received a professional quality kit at no cost

John Geoghegan

Secretary



- Responsibilities:
 - Manage meeting calendar and key board member documentation (Contact List & Conflict of Interest)
 - Record & keep all meeting minutes
 - Maintain current set of By-Laws and general rules
 - Handle correspondence with and from CYSA
- Accomplishments in 2011:
 - Led a meeting to update the By-Laws
 - Secured the holding of BOD meetings
 - Kept and published all minutes of CYSA meetings
 - Generated a positive *Valley Breeze* article that highlighted the importance of CYSA volunteers
 - Pushed for the successful “You’ve been nominated” campaign for Board members

Chris Moor

Treasurer



- Responsibilities:
 - Develop CYSA operating budget in conjunction with Directors
 - Manage operating budget throughout year, including providing monthly updates on all expenditures, costs, and collected fees
 - Pay all invoices in a timely fashion
 - Manage refunds on any registrations
 - File annual tax return with accountant, and any necessary paperwork
- Accomplishments in 2011:
 - See current financial statement

Lauren Cayer

Director of Coaching



- **Responsibilities:**
 - Ensure coaches are equipped with training, information and ways to motivate players.
 - Work with VP of Recreation on coaches placement for the fall.
 - Work with VP of Competitive on Competitive Coaches placement for fall, winter and spring.
 - Work with VP of Recreation to coordinate and conduct initial Coaches meeting for Recreation program.
 - Attend SRI coaches meetings.
 - Assist with injury/safety issues.
 - Coordinate U5 Instructional program: prepare fields for Saturday sessions, plan fun activities for the kids and work with coaches and trainers.
- **Accomplishments in 2011:**
 - Organized Novice Coaches clinic prior to Recreation season using SRI instructors. Over 19 coaches were in attendance.
 - Planned Y1 and Y2 certification classes in Cumberland in 2011 and 2012.
 - All Recreational and Competitive teams were assigned coaches and assistant coaches.

Carl Reed / Chris Beaudry

Director of Concessions



- Responsibilities:
 - Buy all food and drinks for each week of the rec. season.
 - Make sure propane and gas tanks are filled for each week of the rec. season
 - Set up a volunteer schedule to ensure coverage for each week of the rec. season.
 - Set up the concession area each week of the rec. season.
 - Keep track of all money received and spent on concessions each week of the rec. season.
 - Renew club cards (BJ's & Restaurant Depot) and Department of Health license.
 - Buy food and drinks for appreciation day.
- Accomplishments in 2011:
 - Managed costs and maintained a profit throughout the season
 - Successfully maintained volunteer schedule on a weekly basis
 - Managed inventory with minimal waste and no end of season leftovers
 - Developed a new “rain out” plan with donut and meat suppliers to avoid being stuck with product in case of game cancellations
 - Worked productively with co-director
 - Consistent set up and break down
 - Worked with Dunkin Donuts to obtain a large donation (50 dz) of product for Appreciation Day
 - Recruited new potential concession co-director for 2012 – the “egg man”
 - Enjoyed working with all involved

Rich Pelletier

Director of Equipment



- Responsibilities:
 - Establish annual uniform and equipment budgets separated by recreation and competitive programs (Budget in excess of \$30,000)
 - Work with vendors to negotiate pricing for soccer equipment- WEGOTSOCER, DMK, SEW-RITE, Impact
 - Responsible for the purchasing of:
 - Uniforms-Recreation/Competitive
 - Equipment- equipment bags, cones, pinnies, ice packs, soccer balls, goals
 - Purchase of any miscellaneous supplies requested by the board such as - Gas grill, generator, tents, flag pole, megaphone, locks for trailer
 - Hand out and collection of uniforms and equipment
 - Supply game balls, instructional balls, Topps Soccer
 - Help out as needed- Cumberland Fest, Rec Soccer, Appreciation Day
 - Attend Yearly Soccer RI Convention
- Accomplishments in 2011:
 - Uniforms and equipment handed out on time to start out rec season
 - Ordered additional uniforms to support expanded roster sizes over planned numbers
 - Supported expanded RugRat uniform and ball needs over LY
 - Brought to Diamond Hill during rec season - Impact Custom Apparel to sell CYSA Gear to players and families
 - Introduced "CYSA Champion" T shirts to U16 coed playoff winning team

Dave Simmons

Director of Fields



- **Responsibilities:**
 - File all permits for field use (practice and games – rec and competitive)
 - Determine practice schedules for rec and comp
 - Establish field alignment to support all rec & comp games
 - Ensure fields are lined appropriately; can utilize volunteers to assist
 - Ensure corner flags are available for all comp games; safe keeping upon finish
 - Work with town on field upkeep, including fertilization, seeding, sprinkler maintenance
 - Port-a-johns for all CYSA used fields
- **Accomplishments in 2011:**
 - Bought 2 new regulation goals for Diamond Hill, allowing Middle School teams to use
 - CYSA pays for fertilization & sprinkler maintenance at Tucker & C'Hill fields
 - Fertilization seemed to maintain both of these fields better than previous seasons

Dave Froment

Director of Fundraising & Scholarships



- Responsibilities:
 - Award scholarships to local students who have contributed to CYSA
 - Organize picture day for Recreation season
 - Set up raffle for Recreation season
 - Represent CYSA for Cumberland Fest
 - Attend CYAC meetings and participate in decisions
- Accomplishments in 2011:
 - Awarded 2 College scholarships for \$750.00 each
 - Organized volunteers and ran Admission gate for Cumberland Fest - raised \$5000.00
 - Ran successful picture day - raised \$2000.00
 - Raffle for recreational season

Kathy Tziachris

Director of Player Development / Camps



- Responsibilities:
 - Player Development
 - Create, develop and re-evaluate programs that will teach, enhance & reinforce soccer skills (technical, technique and tactical) in a positive environment.
 - Camps
 - Coordinating, promoting, registering and managing seasonal soccer camps
- Accomplishments in 2011:
 - Started and developed the first CYSA's Academy at Line Drive as well as offered Agility Training.
 - Coordinated & managed 2 summer camps – Stingrays & British Challenger Sports.
 - Offered and managed a "spring fling" soccer camp during Feb. vacation.
 - Positioned Challenger camp as a fundraiser. Raised over \$500 earmarked for player development.
 - Developed, managed and spearheaded further the 2 Club Trainers for the Fall which included Team Training, Rugrats, Instructional, Clinics, Pre-season camp and Competitive
 - Designed/outlined/managed trainer's schedule for team practices/coaching clinics/player clinics for 88 teams over a eight week period.
 - Offered for the first time at CYSA a 2 week pre-season camp (in mid-August) at no charge.
 - Recruited host families for the 2 Club Trainers (ten weeks) and 6 Camp Trainers for one week.
 - Co-managed Rugrats program which is in the second year; expanded the program to three days including Saturdays.
 - Trainers "gave back to the community" by assisting the Middle School Teams with their soccer teams.
 - Registered and managed the CSP 11 team into the MAPLE League and working on the CSP 10 team for Spring.

Jose Freitas

Director of Referees



- Responsibilities:
 - Trained all new CYSA 'black shirt' referees; provided consistent feedback to referees during the season
 - Liaison w/ Soccer RI on referee certifications for Cumberland players
 - Schedule all referee assignments for rec and competitive games (played in Cumberland)
 - Ensure payment to all referees during rec season
 - Monitor performance of all CYSA referees to ensure consistency and skill development
 - Consistently communicate with referees about referees responsibility during the season
- Accomplishments in 2011:
 - Scheduled recertification clinic for Grade 8 and 9 referees in Cumberland
 - Held two successful clinics in August to develop "new" referees and review rules with returning CYSA referees
 - Received great feedback from coaches during rec season
 - Developed a ranking system for referees for RISRC and CYSA

Tony Fiorot

Director of Registrations



- Responsibilities:
 - All Player (1350)& Coaching (250) registrations for both Recreational and Competitive
 - ALL Team Creation and Placement
 - Scheduling ALL Recreational Games
 - Email communications for Registrations and other important announcements
 - All invoicing & collection of player fees
 - CYSA Website and updates
 - All Gotsoccer player and coaching database maintenance

- Accomplishments in 2011:
 - Rec soccer:
 - Registration opened 4/1. Allowed sign ups right up until 1st week of games
 - 79 teams – 977 players, 238 registered coaches, 300 games scheduled and played!
 - Awarded 3 need based player scholarships
 - 58 RugRats enrolled
 - Comp / CSP soccer:
 - Registration opened 5/1
 - 20 teams – 240 Comp players last winter(200 in Spring); Over 60 coaches
 - 2 CSP teams – 31 players
 - 4 teams played in the Fall of '11 – 65 players; 9 coaches (U11B CSP; U10G CSP; U12G; U14B)
 - Awarded 4 need based player scholarships
 - 2011 Invoices for Player fees:
 - '11 Spring SuperLiga; '11 Fall SuperLiga; '11 Recreational → 100% fees collected
 - '11 – '12 Winter / Spring Competitive – 98% current. Less than \$5K to collect.

Diane Robillard

Director of Sponsors



- Responsibilities:
 - Early March through Early July-solicit returning and new sponsors for upcoming Rec season through mailings and email
 - Work with Equipment Director and Registrar to be sure all Rec teams have sponsors and logos for uniforms
 - Add thank you to website
 - Deliver sponsor T-shirts, plaques and thank you notes
- Accomplishments in 2011:
 - Secured two new field sponsors for the season
 - Recruited 12 new sponsors for the Recreational season
 - Total of 61 team sponsors in all. Total of \$15K in fees (fields incl.)
 - In process of soliciting sponsors for the Winter Competitive season
 - 7 sponsors so far - \$1500 in fees

Paul Mobrice

Director of Tournaments / Player Advocate



- Responsibilities:
 - Make teams aware of upcoming tournaments throughout the year
 - Assist coaches with paperwork needed for each team to attend each tournament (medical release forms, permission to travel papers).
 - Supply CYSA patches when needed for “patch” tournaments.
 - Track and document all select team tournament expenses.
 - Investigate any player/parent complaints.
 - Assist VP of Competitive as needed – e.g. tryouts, team selection, registration
 - Be “the voice for the players” at the meetings
- Accomplishments:
 - 16 teams played in the Foxboro Cup
 - Competitive season started with no issues and paperwork on time

Appendix

Survey Monkey highlights – Challenger trainers



- 133 people completed survey (51% increase over last year!)
 - Do you feel that your child improved as a direct result from the Challenger Training this Fall 2011?
 - 64% ranked as “Yes” or “Somewhat”
 - Did you feel that the Challenger Trainers were professional, on time and well prepared?
 - 91% said “Yes, most of the time”
 - Did your child enjoy having the Trainers at practice?
 - 62% said “Yes, my child looked forward to the training sessions”
 - Did you feel that Trainers added value during the practice sessions?
 - 86% said “Always” or “Sometimes”
 - What kind of training program would you like to see for the Fall 2012?
 - 21% said “Keep the same”
 - 28% said “Offer academies & clinics outside of practices”
 - 48% said “Have the trainers conduct both team training and clinics”
 - Would you support CYSA hiring a qualified paid Director of Coaching/Player Development (annual contract position) in lieu of two Challenger Trainers for the Fall?
 - 40% said “Yes” or “Yes, but with concerns on cost”
 - 24% said “No, would not support”
 - 36% said “Not sure; would need more info”
 - Overall, how would you rate the training offered by British Challenger Trainers?
 - 88% said “Excellent” (45%) or “Good” (33%)

Appendix

CYSA By-Law changes



- Added language that allows a competitive Coach or Asst Coach (1 per team) to have voting privileges. Previously it was just Rec Coach / Asst Coach.
- Beginning in 2013, adding a 6th Executive Board Member – Registrar
 - Will keep Board at 15 members (6 Executive; 9 Directors)
 - Felt significant learning curve and wanted to keep someone for 2 years
 - Starts in 2013 – will have 3 Executive Board member positions available each year
 - Even years: President, VP Comp and Treasurer
 - Odd years: VP Rec, Secretary and Registrar
- Language added that By-Laws **MUST** be reviewed at minimum of every 2 years; Secretary's responsibility
- Added language that no more than \$10,000 can be removed / transferred from Capital Reserve account without approval of General Membership
 - Account has been built for sole purpose of field development
 - Prevents a future BOD from removing for anything without General Members approving

Appendix



Question & Answer



Nominations & Elections